



# Invitation to Bid

The University of KwaZulu-Natal wishes to extend an invitation to potential bidders with suitable skills, experience and capacity to provide graduation photographic services and academic attire at University of KwaZulu-Natal.

## Details are as follows:

Bid Number	Bid Description	Document Fee	Price and B-BBEE	Compulsory Briefing Session: Westville Campus	Closing Date
RFB UKZN 30/17	Provision of graduation photographic services for a period of two years: 2018 to 2019	R1 000.00	80/20	16 January 2018	26 January 2018
RFB UKZN 31/17	Provision of graduation academic attire for a period of three years: 2018 to 2020	R1 000.00	80/20	16 January 2018	26 January 2018

In order to be considered for the Academic Attire project (RFB UKZN 31/17), a bidder must be in possession of an SABS manufacturing Capability Report Certificate, not older than 12 months, which certifies the capability to manufacture.

The University of KwaZulu-Natal is committed to the implementation of its Procurement Policy on Broad-Based Black Economic Empowerment (B-BBEE).

**The compulsory bid returnables will be set out in the bid document. Bid documents (available in English only) are obtainable from 10:00 on Tuesday, 9 January 2018 to Monday, 15 January 2018 until 15:00 from the University of KwaZulu-Natal, Westville Campus, Room 08-012, 8th Floor, Block L, Procurement Office, University Road, upon proof of payment of a non-refundable fee of R1 000 PER DOCUMENT, into the following bank account: Bank: Standard Bank; Branch: Westville; Branch Code: 045426; Account Name: UKZN Main Account; Account No: 053080998; Reference: RFB UKZN 30/17- V192 or RFB UKZN 31/17-V192.**

Sealed bids, endorsed on the envelope with the applicable bid number, project name, closing date and time, must be deposited in the bid box situated on the 8th Floor, Block L, Westville, Campus. No facsimile, late, posted or e-mailed bids will be accepted. The University does not bind itself to accept the lowest bid and reserves the right to accept the whole or part of any bid. If you are not contacted within 120 working days of the closing date of the bid, consider your bid unsuccessful.